

# School Plan for Safe Reopening

## District Information

District Name	District Administrator	Plan Date	Closure Date	Planned Reopening Date
Eastern Sierra Unified School District	Heidi Torix - Superintendent			August 20, 2020

## Introduction

The following School Plan for Safe Reopening is based on the California Department of Education’s (CDE) guidance publication, *Stronger Together: A Guidebook for the Safe Reopening of California's Public Schools*.

Per CDE, this guidance was created through the statewide reopening schools task force that fostered a collaborative process for our educators and stakeholders to lend their important voices. Also informed by the technical assistance and advice of many health and safety organizations including the Centers for Disease Control, California Department of Public Health, California Division of Occupational Safety and Health, the intent of this document is to be a guide for the local discussion on safely reopening schools.

*Stronger Together: A Guidebook for the Safe Reopening of California's Public Schools*, as well as additional guidance can be downloaded at <https://www.cde.ca.gov/ls/he/hn/strongertogether.asp>.

The following checklist provides information regarding Eastern Sierra Unified School District’s plan for safe reopening and covers the following main categories:

Main Categories
Local Conditions to Guide Reopening Decisions
Plan to Address Positive COVID-19 Cases or Community Surges
Injury and Illness Prevention Plan
Campus Access
Protective Equipment
Physical Distancing
Cleaning/Disinfecting
Employee Issues
Communication with Students, Parents, Employees, Public Health Officials, and the Community

## Table of Contents

School Plan for Safe Reopening.....	1
District Information .....	1
Introduction.....	1
Table of Contents .....	2
Local Conditions to Guide Reopening Decisions.....	3
Plan to Address Positive COVID-19 Cases or Community Surges .....	5
Injury and Illness Prevention Program (IIPP) .....	6
Campus Access .....	7
Hygiene.....	10
Protective Equipment.....	11
Physical Distancing .....	13
Cleaning and Disinfecting .....	16
Employee Issues .....	18
Communication .....	20

## Local Conditions to Guide Reopening Decisions

### Flexibility or Lifting of State Stay-Home Order

Condition Met	Condition Assessed
Yes	The state has lifted or relaxed the stay-home order to allow schools to physically reopen.

Although parts of California are on a 'stay-at-home' order, Mono County is currently not under a 'stay-at-home' order.

### Flexibility or Lifting of County Stay-Home Order

Condition Met	Condition Assessed
Yes	The county has lifted or relaxed the stay-home or shelter-in-place order to allow schools to physically reopen.

Mono County is currently not under a 'stay-at-home' order

### Local Public Health Clearance

Condition Met	Condition Assessed
Yes	Local public health officials have made determinations, including, but not limited to, the following: <ol style="list-style-type: none"> <li>i. Testing Availability. Employees have access to COVID-19 testing at regular and ongoing intervals.</li> <li>ii. Sufficient duration of decline or stability within our portion of the county.</li> <li>iii. Sufficient surge capacity exists in local hospitals.</li> </ol>

i. Testing is available throughout Mono County at various locations.  
 ii. Positive tests have not shown a dramatic increase (greater than 2 per week) in the northern part, and south eastern parts of the county where ESUSD resides.  
 iii. Mammoth Hospital remains in 'green' status.

### Equipment Availability

Condition Met	Condition Assessed
Yes	<ol style="list-style-type: none"> <li>i. Have sufficient protective equipment to comply with California Department of Public Health (CDPH) guidance for students and staff appropriate for each classification or duty, as well as relevant California Division of Occupational Safety and Health Administration (Cal/OSHA) requirements.</li> <li>ii. Have a plan for an ongoing supply of protective equipment.</li> <li>iii. Purchase a sufficient number of no-touch thermal scan thermometers for symptom screenings.</li> <li>iv. Consider the differing requirements of PPE/EPG for the differing populations of students with disabilities (i.e., for those requiring medical procedures, toileting, lifting and mobility assistance).</li> </ol>

- i. ESUSD has an ample amount of PPE at this time.
- ii. ESUSD is working with existing funds for an on-going purchase of needed supplies, as well as MCOE to continue to receive supplies from CAL-OES.
- iii. ESUSD has purchased touch thermometers for every classroom in the district, as well as received no-touch thermometers from CAL-OES for each of our school sites.
- iv. ESUSD is able to accommodate our students/staff with special needs.

### Cleaning Supply Availability

Condition Met	Condition Assessed
Yes	<ul style="list-style-type: none"> <li>i. Have enough school-appropriate cleaning supplies to continuously disinfect the school site in accordance with CDPH guidance.</li> <li>ii. Ensure sufficient supplies of hand sanitizers, soap, handwashing stations, tissues, no-touch trash cans, and paper towels.</li> </ul>

- i. ESUSD has a sufficient amount of cleaning supplies needed to properly clean our facilities and buses.
- ii. ESUSD has sufficient supplies for each of our classrooms and work locations.

## Plan to Address Positive COVID-19 Cases or Community Surges

### Plan for Repeated Closure

Condition Met	Condition Assessed
Yes	Establish a plan to close schools again for physical attendance of students, if necessary, based on public health guidance and in coordination with local public health officials.

ESUSD is ready to move into distance learning at any time if the local health official deem necessary.

Learning - Teachers will teach from their classrooms (alone) in accordance with site schedules and the minimum minutes required by the state. A device will be provided to students who need one.

Food - Breakfast and lunch will be provided on a weekly basis for families that request meal support.

Staffing - Staff will be given direction from their site administrators on where their support is needed (ie. grading papers, helping supply food, etc.)

### Response to Positive Tests

Condition Met	Condition Assessed
Yes	<p>In accordance with CDPH guidance, when a student, teacher, or staff member or a member of their household tests positive for COVID-19 and has exposed others at the school implement the following steps:</p> <ol style="list-style-type: none"><li>i. In consultation with the local public health officials, the appropriate school official may consider whether school closure is warranted and length of time based on the risk level within the specific community as determined by the local public health officer.</li><li>ii. In accordance with standard guidance for isolation at home after close contact, the classroom or office where the COVID-19-positive individual was based will typically need to close temporarily as students or staff isolate.</li><li>iii. Additional close contacts at school outside of a classroom should also isolate at home.</li><li>iv. Additional areas of the school visited by the COVID-19-positive individual may also need to be closed temporarily for cleaning and disinfection.</li><li>v. Develop a plan for continuity of education, medical and social services, and meal programs and establish alternate mechanisms for these to continue.</li></ol>

i.-iv. - Students will be isolated to using one restroom (per 2 classes). If a student or staff member tests positive, or shows symptoms, the superintendent will reach out to the Mono County Health Department for support and advice on how to move forward. The district is prepared to send students and staff home for a 14-day quarantine if needed.

v. If students and staff are sent home for a 14-day quarantine, staff will have one day to prepare lessons and distribute food and technology as needed. The remainder of the quarantined time will be school through distance learning. If our staff member is ill, ESUSD will provide a sub and/or independent work to be done at home. Students who are ill will have extra time to complete their missing assignments.

## Injury and Illness Prevention Program (IIPP)

### Plan for Repeated Closure

Condition Met	Condition Assessed
	Update the IIPP to address unique circumstances during the COVID-19 crisis and make updates accessible to employees and parents.

The district will create a IIPP and update regularly as needed.

## Campus Access

Develop a plan to minimize access to campus, and limit nonessential visitors, facility use permits, and volunteers.

## People Showing Symptoms of COVID-19

Condition Met	Condition Assessed
Yes	Exclude any student, parent, caregiver, visitor, or staff showing symptoms of COVID-19 (reference CDC and CDPH guidelines for COVID-19 symptoms). Staff should discuss with the parent or caregiver and refer to the student's health history form or emergency card to identify whether the student has a history of allergies, which would not be a reason to exclude.

Parents will have to drop their students off in front of our school sites and not enter any of the buildings at this time. If parents need to come into the office, they are welcome to do so, but only while wearing a face mask. Parents will be asked to call ahead of time if they plan to pick up their child so that the site secretaries can walk children out to their parents.

## Monitoring Staff

Condition Met	Condition Assessed
Yes	Monitor staff and students throughout the day for signs of illness. Determine any special or unique needs for students with disabilities related to planned district or schoolwide procedures.

The district will work with the unions and individual employees who are unable to perform their regular duties due to COVID-19.

Along with students having their temperature taken upon their arrival to school, staff will need to check into the office to have their temperature taken upon their arrival.

## Students Entering Campuses

Condition Met	Condition Assessed
Yes	<ul style="list-style-type: none"> <li>i. Passive Screening. Instruct parents to screen students before leaving for school (check temperature to ensure temperatures below 100.4 degrees Fahrenheit, observe for symptoms outlined by public health officials) and to keep students at home if they have symptoms consistent with COVID-19 or if they have had close contact with a person diagnosed with COVID-19.</li> <li>ii. Active Screening. Engage in symptom screening as students enter campus and buses, consistent with public health guidance, which includes visual wellness checks and temperature checks with no-touch thermometers (check temperature to ensure temperatures below 100.4 degrees Fahrenheit), and ask all students about COVID-19 symptoms within the last 24 hours and whether anyone in their home has had COVID-19 symptoms or a positive test.               <ul style="list-style-type: none"> <li>1. If a thermometer requiring a touch method (under the tongue or arm, forehead, etc.) is the only type available, it should only be used when a fever is suspected and caution is taken by temperature screeners, such as by wearing gloves, eye protection, and a mask.</li> <li>2. Thermometers must be properly cleaned and disinfected after each use.</li> </ul> </li> <li>iii. All students must wash or sanitize hands as they enter campuses and buses.</li> <li>iv. Provide supervised, sufficient points of access to avoid larger gatherings.</li> <li>v. Use privacy boards or clear screens when practicable.</li> <li>vi. If a student is symptomatic while entering campus or during the school day:               <ul style="list-style-type: none"> <li>1. Students who develop symptoms of illness while at school should be separated from others right away, preferably isolated in an area through which others do not enter or pass. If more than one student is in an isolation area, ensure physical distancing.</li> <li>2. Any students or staff exhibiting symptoms should be required to immediately wear a face covering and wait in an isolation area until they can be picked up by a parent or guardian.</li> <li>3. Students should remain in isolation with continued supervision and care until picked up by an authorized adult.</li> <li>4. Follow established guidelines for triaging students in the health office, recognizing not all symptoms are COVID-19 related.</li> <li>5. Advise parents of sick students that students are not to return until they have met CDC criteria to discontinue home isolation.</li> </ul> </li> </ul>

i. and ii. Guidance will be sent home to parents for passive and active screening before bringing their child to school, or sending their child on a bus.

iii. Staff will be directed to have students wash their hands, or use hand sanitizer, when they enter campus or a school bus.

iv. Students will remain in their class groups throughout the day so as to prevent the gathering of a large group of students.

v. Clear screens will be used in classrooms that don't have the availability to stay six feet apart.

vi. An isolation area will be set up at each school site in the event a student has a fever. The health department will be contacted for direction if there are signs of COVID.



## Staff Entering Campuses

Condition Met	Condition Assessed
Yes	<ul style="list-style-type: none"> <li>i. Passive Screening. Instruct staff to self-screen before leaving for work (check temperature to ensure temperatures below 100.4 degrees Fahrenheit, check for symptoms outlined by public health officials) and to stay home if they have symptoms consistent with COVID-19 or if they have had close contact with a person diagnosed with COVID-19.</li> <li>ii. Active Screening. Engage in symptom screening as staff enter worksites, consistent with public health guidance, which includes visual wellness checks and temperature checks with no-touch thermometers (check temperature to ensure temperatures below 100.4 degrees Fahrenheit), and ask all staff about COVID-19 symptoms within the last 24 hours and whether anyone in their home has had COVID-19 symptoms or a positive test.               <ul style="list-style-type: none"> <li>1. If a thermometer requiring a touch method (under the tongue or arm, forehead, etc.) is the only type available, it should only be used when a fever is suspected.</li> <li>2. Thermometers must be properly cleaned and disinfected after each use.</li> </ul> </li> <li>iii. All staff must wash or sanitize hands as they enter worksites.</li> <li>iv. Exclude employees who are exhibiting symptoms from the workplace.               <ul style="list-style-type: none"> <li>1. Staff members who develop symptoms of illness should be sent to medical care. Have emergency substitute plans in place.</li> <li>2. Create a procedure for reporting the reasons for the exclusions.</li> <li>3. Advise sick staff members not to return until they have met CDC criteria to discontinue home isolation.</li> </ul> </li> </ul>

- i. -ii. - Staff will be given directions regarding passive and active screening prior to the start of school.
- iii. Staff will be directed to wash their hands, or use hand sanitizer, upon entry to the building.
- iv. Staff the exhibit symptoms will be dismissed for the remainder of the day to see a healthcare professional.

## Outside Visitors and Groups

Condition Met	Condition Assessed
Yes	<ul style="list-style-type: none"> <li>i. Limit access to campus for parents and other visitors.</li> <li>ii. Evaluate whether and to what extent external community organizations can safely utilize the site and campus resources. Ensure external community organizations that use the facilities also follow the school's health and safety plans and CDPH guidance.</li> <li>iii. Review facility use agreements and establish common facility protocols for all users of the facility.</li> <li>iv. Establish protocol for accepting deliveries safely.</li> </ul>

- i. Parents and community will not be permitted to enter school buildings, except for picking up their students at the office. Specific requests will be handled on an individual basis and must be approved by the site administrator. Parents will need to drop off/pick up their students outside of school buildings.
- ii. and iii. Facilities will not be able to be used by community members for the first 6 weeks of school (unless the use is for essential workers). After six weeks, approval will be on a case-by-case basis.
- iv. Deliveries will happen only using PPE

## Hygiene

Plan to address hygiene practices to ensure personal health and safety in school facilities and vehicles.

### Handwashing/Hand Sanitizer

Condition Met	Condition Assessed
Yes	In accordance with CDPH and Cal/OSHA guidance and in consultation with local public health officials, develop a plan for handwashing that includes: i. Providing opportunities for students and staff to meet handwashing frequency guidance. ii. Ensuring sufficient access to handwashing and sanitizer stations. Consider portable handwashing stations throughout a site and near classrooms to minimize movement and congregations in bathrooms to the extent possible. iii. Ensuring fragrance-free hand sanitizer (with a minimum of 60 percent alcohol) is available and supervised at or near all workstations and on buses. Children under age nine should use hand sanitizer under adult supervision. Call Poison Control if consumed: 1-800-222-1222. Note: frequent handwashing is more effective than the use of hand sanitizers.

i., ii. & iii Students will have designated hand-washing times (ie. during break, before/after lunch, restroom use, and any other necessary time). Most of our classrooms have sinks and hand-washing capabilities in them already. Each classroom will have an ample amount of hand-sanitizer and students will use sanitizer each time they enter the classroom, blow their nose, etc. Hand sanitizer will also be provided in hallway areas and in staff lounge areas. Teachers will discuss the purpose and appropriate use of sinks and hand-sanitizer.

## Protective Equipment

Plan to address protective equipment needs to ensure personal health and safety in school facilities and vehicles.

### PPE Training

Condition Met	Condition Assessed
Yes	According to CDC guidance: <ul style="list-style-type: none"><li>i. Training and information should be provided to staff and students on proper use, removal, and washing of cloth face coverings.</li><li>ii. Face coverings are not recommended for anyone who has trouble breathing or is unconscious, incapacitated, or otherwise unable to remove the covering without assistance. LEAs should make reasonable accommodations such as a face shield with a cloth drape for those who are unable to wear face coverings for medical reasons. Per Cal/OSHA, considerations for face shields should include a cloth drape attached across the bottom and tucked into shirt.</li></ul>

- i. Information will be provided to staff, students and parents regarding the use and washing of cloth face coverings. The district will also provide disposable face coverings as needed to all students and staff.
- i. ii. The district will honor all doctor notes regarding the use of cloth face coverings and will provide face shields where needed to students and staff.

### Staff Protective Equipment

Condition Met	Condition Assessed
Yes	<ul style="list-style-type: none"><li>i. As recommended by the CDC, all staff should wear face coverings. Per CDPH guidance, teachers could use face shields, which enable students to see their faces and to avoid potential barriers to phonological instruction.</li><li>ii. Provide masks if the employee does not have a clean face covering.</li><li>iii. Provide other protective equipment, as appropriate for work assignments.<ul style="list-style-type: none"><li>1. For employees engaging in symptom screening, provide surgical masks, face shields, and disposable gloves.</li><li>2. For front office and food service employees, provide face coverings and disposable gloves.</li><li>3. For custodial staff, provide equipment and PPE for cleaning and disinfecting, including:<ul style="list-style-type: none"><li>A. For regular surface cleaning, provide gloves appropriate for all cleaning and disinfecting.</li><li>B. Classified staff engaged in deep cleaning and disinfecting should be equipped with proper PPE for COVID-19 disinfection (disposable gown, gloves, eye protection, and mask or respirator) in addition to PPE as required by product instructions. All products must be kept out of children's reach and stored in a space with restricted access.</li><li>C. Cal/OSHA requires that PPE be provided and worn to effectively protect employees from the hazards of the cleaning products used and training be provided to staff on the hazards of chemicals.</li></ul></li></ul></li></ul>

- i., ii., & iii All PPE (including face masks, face shields, gloves, etc.) will be provided for all staff as needed.

## Student Protective Equipment

Condition Met	Condition Assessed
Yes	<p>i. Students should use cloth face coverings, especially in circumstances when physical distancing cannot be maintained. If an LEA requires students to wear face coverings, then the LEA must provide face coverings to be used. Consider how the LEA will address students with disabilities who refuse or are not able to wear masks. At a minimum, face coverings should be worn:</p> <ol style="list-style-type: none"><li>1. While waiting to enter the school campus.</li><li>2. While on school grounds (except when eating or drinking).</li><li>3. While leaving school.</li><li>4. While on a school bus.</li></ol> <p>Driver has access to surplus masks to provide to students who are symptomatic on the bus.</p>

i. All students in grades K-12 will be required to wear face coverings when coming to and leaving school. Face coverings will have to be worn by all children while riding in a school vehicle (including a school bus). In grades 3-12 face coverings will be required throughout the day except when students are eating or reading aloud while in a socially-distanced environment. In grades K-2, face masks can be removed when in a socially-distanced classroom.

## Physical Distancing

Plan to meet physical distancing standards in school facilities and vehicles. Clearly define how staff can honor physical distancing recommendations, yet meet student medical, personal, or support needs. Determine how adequate space and facilities will be utilized to maintain health and safety of students and staff, especially when tending to individual student medical or personal needs.

### Plan to Limit the Number of Persons in Campus Spaces

Condition Met	Condition Assessed
Yes	Plan to limit the number of people in all campus spaces to the number that can be reasonably accommodated while maintaining a minimum of 6 feet of distance between individuals. (6 feet is the current minimum recommendation for physical distancing from the CDC, but it is important to pay attention to future modifications in public health recommendations.)

In grades K-8, all students will be socially distanced (min 4 feet apart in all classrooms.). All students will have desk shields in grades K-12. In grades K-2, masks are optional if students are socially distanced, but are highly encouraged. Face shields will be offered to students who cannot wear face masks. In grades 3-12, all students are required to wear face masks. If a student has a medical condition preventing them from wearing a face mask, face shields will be offered.

### Alternative to Physical Distancing

Condition Met	Condition Assessed
Yes	In a circumstance where sufficient physical distancing is difficult or impossible, such as when students enter or exit a school bus in proximity to the bus driver, all individuals, including staff and students, should wear face coverings that cover the mouth and nose consistent with public health guidance. To be clear, face coverings are not a replacement for physical distancing, but they should be used to mitigate virus spread when physical distancing is not feasible.

Face coverings are required by all K-12 students, and school staff, when entering and exiting school facilities.

### Student Physical Distancing

Condition Met	Condition Assessed
Yes	LEAs should plan to: <ol style="list-style-type: none"> <li>i. Limit number of students physically reporting to school, if needed to maintain physical distancing.</li> <li>ii. The CDC recommends virtual activities in lieu of field trips and intergroup events.</li> <li>iii. Post signage to direct traffic around campus.</li> <li>iv. Buses               <ol style="list-style-type: none"> <li>1. Create a plan for seating based on maximum capacity determined and develop a plan for bus routes that accommodates the capacity limitations. Mark or block seats that must be left vacant.</li> <li>2. Instruct students and parents to maintain 6-foot distancing at bus stops and while loading and unloading.</li> <li>3. Seat students from the rear of the bus forward to prevent students from walking past each other. To prevent students from walking past one another, afternoon runs should be boarded based on the order in which students will be dropped off. (Students who get off first should board last and sit in the front.)</li> <li>4. Students and staff should wear face coverings at bus stops and on buses.</li> </ol> </li> <li>v. Playgrounds/Outside Spaces/Athletics</li> </ol>

	<ol style="list-style-type: none"> <li>1. Increase supervision to ensure physical distancing.</li> <li>2. Physical education (PE) and intramural/interscholastic athletics should be limited to activities that do not involve physical contact with other students or equipment until advised otherwise by state/local public health officials.</li> </ol> <p>vi. Classrooms</p> <ol style="list-style-type: none"> <li>1. Determine maximum capacity for students of each classroom while meeting 6-foot physical distancing objectives.</li> <li>2. In accordance with CDC and CDPH guidance, ensure desks are a minimum of 6 feet apart and arrange desks in a way that minimizes face-to-face contact.</li> <li>3. If necessary, utilize other campus spaces for instructional activities (e.g., lecture halls, gyms, auditoriums, cafeterias, outdoors).</li> <li>4. If necessary, broadcast to other classrooms and students distance learning at home.</li> <li>5. Arrange developmentally appropriate activities for smaller group activities and rearrange furniture and play spaces to maintain separation, when possible.</li> <li>6. Address physical distancing objectives as students move between classrooms.</li> </ol> <p>vii. Food Service</p> <ol style="list-style-type: none"> <li>1. Consider strategies to limit physical interaction during meal preparation and meal service (e.g., serving meals in classrooms, increasing meal service access points, staggering cafeteria use).</li> <li>2. Suspend use of share tables and self-service buffets for food and condiments.</li> <li>3. Install physical barriers, such as sneeze guards and partitions, at point of sale and other areas where maintaining physical distance of 6 feet is difficult.</li> <li>4. With an approved National School Lunch Program waiver, offer meal delivery for students quarantined or in a home-based cohort.</li> <li>5. If providing meal service in classrooms, plan for cleaning and trash removal.</li> </ol>
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- i. Most all facilities provide enough space for 6 foot social distancing. Whether or not students are 6 feet apart, every student will have a desk safety shield for protection and masks will be enforced as mentioned earlier in this document.
- ii. All field trips and group events are cancelled until further notice from our local health department.
- iii. Signage will be posted in each school setting to appropriately direct staff and students.
- iv. 1. Students will ride school buses in family groups (siblings or family members that live in the same household) or otherwise remain social distanced in seating students every other row, unless state guidelines suggest otherwise. 2. Students and parents will be directed to maintain 6-foot social distancing while at all school bus stops. 3. Students will enter and sit in buses front to back to maintain the least amount of exposure. 4. Students will wear face coverings at bus stops and while riding the bus. Staff will also wear face coverings at all times in district vehicles/buses.
- v. Students will be supervised in class groups throughout the entire school day to ensure physical distancing outside the classroom.
- vi. 1-6 - All classrooms will be arranged to provide social distancing (where possible) in grades K-12. Plastic shields will be provided on all desks.
- vii. 1. Students will receive their meals in a physically distanced format and will eat their meals in their classroom groups outside (weather permitting), or in their respective classrooms. 2. Sharing of tables and self-service buffets will not be permitted until further notice from the local health department. 3. Physical barriers will be provided in all classrooms. 4. Students who are quarantined will be provided meals as needed. 5. Trash removal and cleaning of all classrooms will occur throughout the day.

## Staff Physical Distancing

Condition Met	Condition Assessed
	<ul style="list-style-type: none"><li>i. Develop a plan that ensures physical distancing among staff in their work environment to reduce spread of the virus that includes:<ul style="list-style-type: none"><li>1. Avoiding staff congregation in work environments, break rooms, staff rooms, and bathrooms.</li><li>2. Avoiding grouping staff together for training or staff development. Consider conducting the training virtually or, if in-person, ensure distancing is maintained.</li></ul></li><li>ii. Adjust staff schedules (through negotiations) to accommodate new student schedules and physical distancing strategies.</li></ul>

- i. Staff will work with site administrators to assure usage of copiers, office supplies, etc. Staff groupings will not be permitted until further notice from the health department.
- ii. Administration will meet and negotiate with ESTA and CSEA to discuss the impacts on their respective work environments.

## Cleaning and Disinfecting

Plan to meet cleanliness and disinfecting standards in school facilities and vehicles.

### Overall Cleanliness Standards

Condition Met	Condition Assessed
Yes	Schools must meet high cleanliness standards prior to reopening and maintain a high level during the school year.

All sites will be cleaned in accordance with state and local health recommendations prior to the opening of school and throughout the day once school is in session.

### Sharing Avoidance

Condition Met	Condition Assessed
Yes	In accordance with CDC guidance, avoid sharing of electronic devices, toys, books, and other games or learning aids.

All students will be assigned a 1-1 device that will not be shared day to day. Toys will be put aside so that sharing doesn't become a hygienic issue.

### Items Difficult to Clean and Sanitize

Condition Met	Condition Assessed
Yes	Limit stuffed animals and any other toys that are difficult to clean and sanitize.

Stuffed animals and other sharable toys have been removed from the classrooms or put aside so that they cannot be accessed by students.

### Safe Use of Disinfectants

Condition Met	Condition Assessed
Yes	<p>In accordance with CDC and California Department of Pesticide Regulation (CDPR) guidance, and in consultation with local public health officials, develop a plan that includes:</p> <ol style="list-style-type: none"><li>i. A safe and correct application of disinfectants using personal protective equipment and ventilation recommended for cleaning.</li><li>ii. Disinfecting surfaces between uses, such as:<ol style="list-style-type: none"><li>1. Desks and tables</li><li>2. Chairs</li><li>3. Seats on bus</li><li>4. Keyboards, phones, headsets, copy machines</li></ol></li><li>iii. Disinfecting frequently—at least daily—high-touch surfaces, such as:<ol style="list-style-type: none"><li>1. Door handles</li><li>2. Handrails</li><li>3. Drinking fountains</li><li>4. Sink handles</li><li>5. Restroom surfaces</li><li>6. Toys, games, art supplies, instructional materials</li><li>7. Playground equipment</li></ol></li></ol>



	<ul style="list-style-type: none"> <li>iv. When choosing disinfecting products, using those approved for use against COVID-19 on the Environmental Protection Agency (EPA) List N: Disinfectants for Use Against SARS-CoV-2 and follow product instructions.</li> <li>v. When cleaning, airing out the space before children arrive. Plan to do thorough cleaning when children are not present.</li> </ul>
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i. - v. Classified staff will be trained prior to the start of school on proper cleaning agents, usage, and spaces/items to be cleaned on a regular basis.

**Handling Student Belongings**

Condition Met	Condition Assessed
Yes	Keep each child’s belongings separated and in an individually labeled storage container, cubby, or area.

Students will have designated containers or cubbies to store classroom supplies. Supplies will be sanitized prior to the next usage.

## Employee Issues

Engage employees on COVID-19 plans and provide necessary training and accommodations.

### Revisit existing bargaining agreement.

Condition Met	Condition Assessed
Yes	i. Engage the exclusive representatives of labor groups and work collaboratively in tailoring bargaining agreements to address the relevant employee issues in this checklist. Ideally, these are matters that would be resolved as part of the reopening planning process and prior to school starting so as to provide clarity for reopening.

The district will negotiate the affects of this plan with each of the collective bargaining unit agreements.

## Staff Training

Condition Met	Condition Assessed
Yes	Develop and provide staff training or utilize state-provided training on: <ul style="list-style-type: none"><li>i. Disinfecting frequency and tools and chemicals used in accordance with the Healthy Schools Act, CDPR guidance, and Cal/OSHA regulations. For staff who use hazardous chemicals for cleaning, specialized training is required.</li><li>ii. Physical distancing of staff and students.</li><li>iii. Symptom screening, including temperature checks.</li><li>iv. Updates to the Injury and Illness Prevention Program (IIPP).</li><li>v. State and local health standards and recommendations, including, but not limited to, the following:<ul style="list-style-type: none"><li>1. Proper use of protective equipment, including information on limitations of some face coverings that do not protect the wearer and are not PPE but can help protect people near the wearer. Face coverings do not replace the need for physical distancing and frequent handwashing. Cloth face coverings are most essential when physical distancing is not possible. Also include training on removal and washing of cloth face coverings.</li><li>2. Cough and sneeze etiquette.</li><li>3. Keeping one's hands away from one's face.</li><li>4. Frequent handwashing and proper technique.</li><li>5. Confidentiality around health recording and reporting.</li></ul></li><li>vi. Training on trauma-informed practices and suicide prevention.</li></ul>

i.-vi. The appropriate staff members will be trained in each of the following areas: disinfecting, physical distancing, symptom screening, local health standards and recommendations, and suicide prevention. Training will be provided through zoom meetings, other online trainings, and flyers to be distributed.

## Staff Liaison

Condition Met	Condition Assessed
Yes	Designate a point of contact to be responsible for responding to COVID-19 concerns at each site.

Site administrators have been designated as the point of contact for each of our school sites.

## Reasonable Accommodations

Condition Met	Condition Assessed
Yes	i. Protect and support staff who are at higher risk for severe illness (medical conditions that the CDC says may have increased risks) or who cannot safely distance from household contacts at higher risk by providing options such as telework or negotiated change in classification or duties.

Employees shall work with human resources to discuss any higher risk they may have in dealing with their regular work duties. The district will require doctor's note for any excusable work and will honor the note fully.

## Communication

### Stakeholder Engagement

Condition Met	Condition Assessed
Yes	School leaders should engage stakeholders, including families, staff, and labor partners in the school community, to formulate and implement the plans in this checklist.

The district will continue to hold parent meetings and distribute pertinent information regarding this plan. Information regarding PPE, guidelines for families, etc. will be sent home on a regular basis to ensure consistent communication.

### Communication Plan for Positive COVID-19 Case

Condition Met	Condition Assessed
Yes	<p>Create a communications plan for if a school has a positive COVID-19 case.</p> <ol style="list-style-type: none"><li>i. Address the school's role in documenting, reporting, tracking, and tracing infections in coordination with public health officials.</li><li>ii. Notify staff and families immediately of any possible cases of COVID-19. Review legal responsibilities and privacy rights for communicating about cases of the virus.</li><li>iii. Advise sick staff members and children not to return until they have met CDC criteria to discontinue home isolation.</li></ol>

Work with the Mono County Health Department on the tracking of positive COVID cases, as well as seek the advice of the Health Officer on who needs to move into a 14-day quarantine status. Parents and staff will be contacted as deemed appropriate by the local health department and Superintendent.